

## **Health & Safety in the Workplace (6 Hours/ 1 Day)**

---

**RQF Level 2 Award** England, Northern Ireland & Wales – Internationally Recognised

**Qualification title:** FAA Level 2 Award in Health and Safety in the Workplace – Code 600/2776/9

**Unit Title:** Health and Safety in the Workplace – Unit Code H/601/9699

**SCQF Level 5 Award** Scotland

**Qualification Title:** Award in Health and Safety in the Workplace at SCQF Level 5 – Code R225 04

**Unit Title:** Health and Safety in the Workplace – Unit Code UA62 04

### **DESCRIPTION**

This is an excellent introduction to health and safety in the workplace. It is beneficial to all employees, in particular those who may be accepting a health and safety role within their organisation e.g. a safety representative. Successful candidates will be awarded a Level 2 Qualification.

The qualification is aimed at learners in a variety of work environments and will develop awareness of health and safety within an organisation. The qualification provides learners with essential knowledge and understanding of health and safety in the workplace under UK health and safety legislation and is also an ideal platform to higher level training or career development.

### **DURATION**

A minimum 6 contact hours in the classroom (one-day course).

### **ASSESSMENT**

The qualification is assessed by a written assessment. A learner must successfully pass the written assessment to achieve the qualification. There is no grading of the assessment; learners pass or are referred.

The learner will complete a written assessment paper containing 20 multiple choice questions needing to achieve a minimum of 15 out of 20 to pass. The duration of the assessment is 40 minutes. An example question is 'How can hazardous substances be identified?'

### **CERTIFICATION**

The participant will be awarded a Level 2 Qualification subject to successful completion of the course. The qualification does not have an expiry date but refresher training and keeping up to date with changes to policies, procedures and new legislation through ongoing CPD is vital.

### **NUMBERS**

A maximum of 16 students can be accommodated; all learners must be a minimum of 16 years of age.

### **ENTRY REQUIREMENTS**

It is recommended that learners should hold a minimum of Level 1 in literacy or equivalent to undertake this qualification. It may be possible to allocate a reasonable adjustment to a learner who has a disability, medical condition or learning need; learners are invited to speak to a member of the Tineke Training Ltd team prior to the course. They can also approach the Instructor on the day of the course to disclose anything they feel needs to be made aware of. All disclosures of information

is treated discreetly, respectfully and confidentially.

## SYLLABUS

A range of subjects are covered including:

- The Roles and Responsibilities for Health, Safety and Welfare in the Workplace
- The Value and Process of Risk Assessments
- The Identification and Control of Workplace Hazards
- How to Respond to Workplace Incidents and Accidents

## LEARNING OUTCOMES

Learning Outcome	Assessment Criteria
<b>1. Understand the roles and responsibilities for health, safety and welfare in the workplace</b>	1.1 Outline employers and employees duties relating to health, safety and welfare at work 1.2. Outline the consequences for non-compliance with health and safety legislation 1.3. Outline the requirements for training and competence in the workplace 1.4. Outline the ways in which health and safety information can be communicated
<b>2. Understand how risk assessments contribute to health and safety</b>	2.1 Define the terms ‘hazard’ and ‘risk’ 2.2. Outline the process for carrying out a risk assessment 2.3. Describe how risk assessment can be used to reduce accidents and ill health at work
<b>3. Understand how to identify and control the risks from common workplace hazards</b>	3.1 Describe the hazards that may be found in a range of workplaces 3.2. Describe how hazards can cause harm or damage to people, work processes, the workplace and the environment 3.3. Describe the principle of the risk control hierarchy 3.4. List examples of risk controls for common workplace hazards
<b>4. Know the procedures for responding to accidents and incidents in the workplace</b>	4.1 State the common causes of workplace accidents and ill health 4.2. Identify the actions that might need to be taken following an incident in the workplace 4.3. List the arrangements that should be in place in a workplace for emergencies and first aid 4.4. Outline why it is important to record all incidents, accidents and ill health

**\*Our Awarding Body is First Aid Awards Ltd.**